



Ag Leadership

CALIFORNIA AGRICULTURAL
LEADERSHIP FOUNDATION

Job Description—Alumni Council Committee Regional Director

Job Purpose

A regional director (RD) represents alumni of the California Agricultural Leadership Program (CALP) from their region on the Alumni Council (AC), which is an advisory committee to the California Agricultural Leadership Foundation Board of Directors (CALF Board). RDs are to be a conduit communicator actively serving, connecting with potential applicants, and encouraging and guiding volunteers to be servant leaders for the California Agricultural Leadership Foundation (CALF) and AC.

Duties and Responsibilities

RDs are responsible in overseeing, facilitating and participating in the following:

- Recruit and maintain alumni volunteers to chair AC regional committees including information potential applicants for CALP, social activities, fundraising and communications.
- Assist the regional AC committees in:
 - Organizing at least one regional CALP applicant information event per year.
 - Organizing two social/reconnect activities in the region.
 - Organizing at least one fundraising event per year to benefit CALF.

RDs are responsible for assisting the AC committee and CALF staff in facilitating communications within their region (this can be done with support of alumni volunteers). These include:

- Exchanging information between the regional alumni and the AC, CALF staff and board.
- Encouraging all alumni in the region to participate in regional and statewide AC activities and committees.
- Reporting regional activities and other alumni information of interest to the Foundation for dissemination in various CALF publications.
- Promptly performing and reporting on any tasks and activities that may be assigned by the AC or CALF.

RDs are responsible for tracking and communicating activities as relates to their region to the foundation to be archived (and will be supported by the CALF alumni engagement manager in this responsibility).

Attendance expectations:

Attend 66% of the AC meetings each year (in person or remote if offered). If an RD is unable to fulfill the attendance requirement, they will be automatically removed, and an interim RD will be appointed for the remainder of the term by the AC chair. To avoid automatic removal from the AC, it is the responsibility of the RD to initiate contact with the AC Executive Committee to prevent said removal.

Qualifications

The RD must be a graduate of CALP and reside within their specified region. Although not a prerequisite for the office, it is anticipated the RD candidate will have a history of service on committees benefitting the region and/or AC. These committees include, but are not limited to, communications, event planning, fundraising and applicant information events.

Selection Process

The AC executive team will confirm their willingness to serve via application process. A vote will be held by regional alumni through a ballot process if more than one candidate runs for the position. If only one nominee is interested, there will not be an election.

Term Limits

Up to two (2), three (3) year consecutive terms